

THE CDC+ PROGRAM

1

ENROLLMENT AND ELIGIBILITY

- Must be enrolled in DD/HCBS iBudget Waiver
- Must live in your own home or family home
- Choose a representative (if needed)
- Representative or Self must complete CDC+ Initial Training

2

COMPLETE YOUR APPLICATION

- Complete CDC+ Welcome Packet (Application + Enrollment Packets)
- Choose a Waiver Support Coordinator (CDC+ Consultant)
- Complete Direct Deposit form
- Submit all documents to: APD.CDC.Documents@apdcares.org
- Allow ~3 weeks for processing

3

HIRE AND PREPARE

- Interview and select employees
- Complete Level 2 background screening
- Submit required employee/vendor packets
- Packets Include:
 - Clearinghouse Results (APDCDC Eligible)
 - Employee Roster (Must include all employees and the Representative)

4

CREATE PURCHASING PLAN

- Receive Budget Authorization Form (BAF)
- Submit Purchasing Plan + required documents to consultant
- Consultant submits to APD
- Make corrections if needed
- Allow ~3 weeks for review

5

ENROLLMENT APPROVAL

- Receive approval email with BAF, budget, and start date
- Continue using waiver providers until transition is complete